Minute 2

I - Introduction

On the 17th day of two thousand and twenty two, at 14 hours and 30 minutes, the jury nominated by the CCMAR board of Directors on 01/04/2022, met, for the meeting 2 of the call Ref. CCMAR/BINCGAM/12/2022. The meeting was held for the award of a Research Fellowship for a person with a Master Degree (Bolsa de Investigação não conducente à obtenção de grau académico para pessoa com Mestrado) through the project *"Aplicação de Tecnologias Inovadoras e Sustentáveis de Processamento e de Monitorização de Qualidade de Produtos Alimentares do Mar"* reference MAR-01.03.01-FEAMP-0050 cofunded by the Operational Programme Mar 2020, Portugal 2020 and the European Union through the European Fund for Maritime Affairs and Fisheries. The nominated jury was composed by Dr. Liliana Anjos Guerreiro, auxiliary researcher at UALG/CCMar (president), Professor Dr. Deborah Power group leader and full professor at UALG/CCMar (member), and Dr. Patrícia Pinto researcher at UALG/CCMAR (member), and had the following agenda items: admission and evaluation of applications admitted to the fellowship CCMAR/BINCGAM/12/2022.

II – Candidates

5 applications were received for the position:

1- Cármen Sofia Vieira de Sousa

2- Paulo Jorge Rodrigues Machado

3- Wint Mon Swe

4- Veronica Rossetto

5- Sergei Danchenko

III - Exclusion of applications

The jury analysed the applications, considering the mandatory requirements and documents, and decided to exclude 4 candidate (Table 1), for the following reasons:

Table 1. Candidates excluded of the evaluation and ranking phase.

According to the documentation sent, on the date of application the candidate Wint Mon Swe does not have a master's degree and has not delivered a copy of the Master degree Certificate (if awarded by a Portuguese Higher Education Institution) or a copy of the certificate of recognition of the Master degree by a Portuguese Public Higher Education Institution or by DGES – Directorate General for Higher Education (if the degree was awarded by a foreign University). The declaration was incomplete without the final classification.

The candidates Paulo Jorge Rodrigues Machado and Veronica Rossetto, do not meet one of the requirements of the application, both do not mention in any document delivered, nor do they demonstrate official authorization to handle human biological samples.

The candidate Sergei Danchenko, declares that he does not have official authorization to handle human biological samples and therefore does not fulfill the application requirement.

For those reasons the candidates were not admitted to the evaluation and ranking phase.

Thus, 1 candidate was admitted to the evaluation and ranking phase (Table 2).

Table 2. Candidates admitted and proposed for the evaluation and ranking phase.

1- Cármen Sofia Vieira de Sousa

IV - Evaluation of applications

The Jury evaluated the application documents of the eligible candidate (Table 2) and applied the classification criteria and weighting factors set out in the vacancy announcement as shown in table 3 below:

Table 3. Table with the evaluation of applications.

Candidate	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Final Classification
Cármen Sofia Vieira de Sousa	4,25	4,00	3,20	2,40	2,00	0,90	16,75

Evaluation criteria and respective weighting:

1. Master academic degree grade - 25%;
2. Proven experience in metagenomic (microbiome) analysis - 20%;
3. Experience in proteomic analysis - 20%;
4. Experience in immunoassays - 20%;
5. Work experience in a scientific research laboratory - 10%;
6. Published scientific articles in the field of knowledge - 5%.

Note: The final grades in table 3 represent the average of the individual evaluation performed by each member of the jury, presented on a scale from 0 to 20 V, rounded to the nearest tenth.

Table 4 presents the overall classification in order of rank.

Table 4- Overall classification and ranking of the admitted applicants of call CCMAR/BINCGAM/12/2022, indicating the final score.

Candidate	Final Classification	Ranking
Cármen Sofia Vieira de Sousa	16,75	1st

V - Conclusion

The fellowships will be awarded to the best ranked applicant. Candidate Cármen Sofia Vieira de Sousa has the highest classification (16,75 values; Table 4)

Considering the elements presented, candidate Cármen Sofia Vieira de Sousa meets the conditions for the purposes of eventual selection, so the Jury proposes the ratification of this decision to the CCMAR Board.

The Jury will proceed to the right of prior hearing of the candidates, setting a deadline of 10 working days to claim what they consider to be convenient, whether in relation to scientific or procedural matters.

With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 3 pages, and annex, which after being read and approved were signed by the members of the jury.

Dr. Liliana Anjos   Professor Deborah Power   Dr. Patrícia Pinto

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Annex

Statement of no conflict of interests

Call no. CCMAR/BINCGAM/12/2022

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, no where, with no one, knowing the consequences of a misconduct.
We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury.
Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 17/05/22

By the members of the Jury:

Dr. Liliana Anjos   Professor Deborah Power   Dr. Patrícia Pinto