Minute 2

I - Introduction

On the 17 day of March two thousand and twenty two, at 14 hours, the jury nominated by the CCMAR board of Directors on 14/02/2022, met for the meeting 2 of the call Ref. CCMAR/BINCGAM/06/2022. The meeting was held for the award of a Research Fellowship for a person with a Master Degree (Bolsa de Investigação não conducente à obtenção de grau académico para pessoa com Mestrado) through the project with reference **PRIMA/0011/2019**, named as "Sustainable technologies and methodologies to improve quality and extend product shelf life in the Mediterranean agro-food supply chain" funded by the Fundação para a Ciência e a Tecnologia, (FCT) through national budget and PRIMA under the following conditions. The nominated jury was composed by Professor Deborah Power, Full Professor at Algarve University and group leader at CCMAR (president of the jury), Dr. João Cardoso, researcher at CCMAR (member) and Professor Adelino Canário, Full Professor at Algarve University, President of the board of Directors of CCMAR and group leader at CCMAR (member), and had the following agenda items: admission and evaluation of applications admitted to the fellowship CCMAR/BINCGAM/06/2022.

II – Candidates

Eight applications were received for the position:

1- Rui Pedro Pinto de Almeida Figueira
2- Carolina Freitas Pires
3- Diogo Esteves
4- Joana Nobre Rodrigues
5- Laila Cristina Lopes
6- Lucía Cabello Alemán
7- Soukaina El-Guendouz
8- Carlos Rafael dos Reis Lopes

III - Exclusion of applications

The jury analysed the applications, considering the mandatory requirements and documents, and decided to exclude one candidate (Table 1), for the following reasons:

1. Did not presented as requested for admission the complete declaration of honour, available from the application platform or provide a copy of the certificate of recognition of the Master's degree certificate with the final classification (if awarded by a Portuguese Higher Education Institution) or a copy of the certificate of recognition of the Master's degree with the conversion of the final classification to the Portuguese scale (if the degree was awarded by a foreign University)

Thus, 7 candidates were admitted to the evaluation and ranking phase (Table 2).

Table 1. Candidates excluded of the evaluation and ranking phase.

Lucía Cabello Alemán

Table 2. Candidates admitted and proposed for the evaluation and ranking phase.

Rui Pedro Pinto de Almeida Figueira
Carolina Freitas Pires
Diogo Esteves
Joana Nobre Rodrigues
Laila Cristina Lopes
Soukaina El-Guendouz
Carlos Rafael dos Reis Lopes

IV - Evaluation of applications

The Jury evaluated the application documents of the eligible candidate (Table 2) and applied the classification criteria and weighting factors set out in the vacancy announcement as shown in table 3 below:

Table 3. Table with the evaluation of applications.

Candidate	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Criterion 6	Criterion 7	Final Classification
Rui Pedro Pinto de Almeida Figueira	2,7	0	0	0,15	0	0,5	0,25	3,6
Carolina Freitas Pires	2,4	0,15	0,5	0	0	0,5	0	3,55
Diogo Esteves	2,4	0,15	0,5	0	0	1	0,75	4,8
Joana Nobre Rodrigues	2,25	0	0,75	0	0	1	0	4
Laila Cristina Lopes	2,55	0,15	0,5	0,15	0	1	0	4,35
Soukaina El-Guendouz	2,4	0	0	0	0	1	1,5	4,9
Carlos Rafael dos Reis Lopes	1,95	0,25	0,5	0	0	1	1	4,7

Evaluation criteria and respective weighting:
1. Master academic degree grade - 30%;
2. Proven experience in proteomics - 10%;
3. Proven experience in molecular biology techniques - 10%;
4. Proven experience in metagenomics – 15%
5. Experience in bioinformatics applied to proteomes and metagenomes – 10%;
6. Work experience in a scientific research laboratory - 10%;
7. Published scientific articles in the field of knowledge - 15%.

Note: The final grades in table 3 represent the average of the individual evaluation performed by each member of the jury, presented on a scale from 0 to 10

Table 4 presents the overall classification in order of rank.

Table 4- Overall classification and ranking of the admitted applicants of call CCMAR/BINCGAM/06/2022, indicating the final score.

Candidate	Final Classification	Ranking
Soukaina El-Guendouz	4,9	1st
Diogo Esteves	4,8	2nd
Carlos Rafael dos Reis Lopes	4,7	3rd
Laila Cristina Lopes	4,35	4th
Joana Nobre Rodrigues	4	5th
Rui Pedro Pinto de Almeida Figueira	3,6	6th
Carolina Freitas Pires	3,55	7th

V - Conclusion

The fellowships will be awarded to the best ranked applicant. Candidate **Soukaina El-Guendouz** has the highest classification (**4,9** values; Table 4)

Considering the elements presented, candidate **Soukaina El-Guendouz** meets the conditions for the purposes of eventual selection, so the Jury proposes the ratification of this decision to the CCMAR Board.

The Jury will proceed to the right of prior hearing of the candidates, setting a deadline of 10 working days to claim what they consider to be convenient, whether in relation to scientific or procedural matters.

With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 3 pages, and annex, which after being read and approved were signed by the members of the jury.

Dr. João Cardoso   Professor Deborah Power   Professor Adelino Canário

Annex

Statement of no conflict of interests

Call no. CCMAR/BINCGAM/06/2022

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, no where, with no one, knowing the consequences of a misconduct.
We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury.
Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 17/03/ 2022

By the members of the Jury:

Dr. João Cardoso   Professor Deborah Power   Professor Adelino Canário