

ATA N.º 2

CCMAR/TSE/13/2021

Call for an Events Officer (Técnico/a Superior de Eventos) (M/F), to satisfy temporary needs under an uncertain term employment contract in order to support the work carried in the context of the research project with reference ALG-01-0246-FEDER-172098 - MARTECH - Transferência do Conhecimento Científico e Tecnológico no Setor do Mar, funded by Fundo Europeu de Desenvolvimento Regional (FEDER) da União Europeia, through CRESC ALGARVE 2020 do Portugal 2020.

I - Introduction

On the 26th day of the month of January, two thousand and twenty-two, at 5 PM, the jury nominated by the CCMAR board of Directors on 02/12/2021, met for the meeting 2 of the call Ref. CCMAR/TSE/13/2021. The meeting was held for the award vacancy for an Events Officer (Técnico/a Superior de Eventos) (M/F), to satisfy temporary needs under an uncertain term employment contract in order to support the work carried in the context of the research project with reference ALG-01-0246-FEDER-172098 - MARTECH - Transferência do Conhecimento Científico e Tecnológico no Setor do Mar, funded by Fundo Europeu de Desenvolvimento Regional (FEDER) da União Europeia, through CRESC ALGARVE 2020 do Portugal 2020. The nominated jury was composed by Professor Adelino Canário, President of the Directive Board (president); Dr. Rita Abecasis, responsible for the CCMAR communication department (member) and Dr Jorge Gonçalves (member), member of the Directive Board and had the following agenda items: admission and evaluation of applications admitted to the position **CCMAR/TSE/13/2021**.

II – Candidates

22 applications were received for the position of Events Officer:

- Sandra Wantuil
- Gustavo da Graça Duarte Lima
- Osmar Teixeira Neves
- Karishma Singh
- Joao Luís de Carmo de Oliveira Dias
- Filipe Tiago Pimentel Rações
- Maria Cecília Pereira Pires
- Talita Rinaldi
- José Belquior Gonçalves Neto
- Valerie Taeki Hilda Spitaels
- Libânia Fernandes Pinheiro
- Luis filipe Duarte dos Reis Ferreira
- Catarina de Abreu Arvela
- Maria Carolina Cássio de Brito
- Priscila Raquel Fernandes Costa Goela
- Claudia Sofia Pires Soares

- Catherine Kelly
- Sara Patrícia Ferreira Fernandes
- Licínia Cristina Freitas Gouveia
- Filipe Lopez de Campos
- Maria Margarida Monteiro Rasquilha Corado
- Rafael José Tomé Vieira

The jury analysed the applications, considering the mandatory documents, and decided to admit the 22 candidates for the evaluation and ranking phase.

III - Evaluation of applications

The assessment was made in accordance with the following weighting factors:

- Criterion 1 (max 5 points) - Proven Experience in event planning and organization of national and international scientific events, in face-to-face, online and mixed formats.
- Criterion 2 (max 5 points) - Proven Experience in event planning and organization of non-scientific events aimed at the public and specialized audiences.
- Criterion 3 (max 5 points) - Proven Experience in planning and organization of knowledge and technology transfer events.
- Criterion 4 (max 5 points) - Proven Experience in planning and organization of activities aimed at the school community (thematic lectures, dynamization of visits, preparation of interactive activities, teacher training, etc.).
- Criterion 5 (max 5 points) - Proven Experience in the development of printed, digital and exhibition materials associated with the events and activities indicated in the points above.
- Criterion 6 (max 5 points) - Proven Experience in the dissemination/advertising of events in different media.

The Jury evaluated the application documents of the candidates and felt the need to contact candidates José Belquior Gonçalves Neto, Maria Carolina Cássio de Brito, Claudia Sofia Pires Soares, Sara Patrícia Ferreira Fernandes and Licínia Cristina Freitas Gouveia for clarification of curricular aspects.

The jury then applied the classification criteria, on a scale that ranges from 0 to 30, as shown in table 1.

Table 1. Table with the evaluation of applications, on a scale that ranges from 0 to 30.

Candidate	Crit. 1	Crit. 2	Crit. 3	Crit. 4	Crit. 5	Crit. 6	Final Classification (0-30)
Sandra Wantuil	5	2	1	2	0	5	15
Gustavo da Graça Duarte Lima	0	5	4	0	0	5	14
Osmar Teixeira Neves	1	1	1	1	5	1	10
Karishma Singh	5	4	5	1	0	5	20
Joao Luís de Carmo de Oliveira Dias	0	0	0	0	1	1	2
Filipe Tiago Pimentel Rações	1	1	1	1	1	1	6
Maria Cecília Pereira Pires	1	1	1	1	1	3	8
Talita Rinaldi	2	4	3	1	1	1	12
José Belquior Gonçalves Neto	5	2	1	3	5	5	21
Valerie Taeki Hilda Spitaels	2	1	1	1	1	1	7
Libânia Fernandes Pinheiro	1	1	1	1	1	1	6
Luis filipe Duarte dos Reis Ferreira	1	1	1	1	5	5	14
Catarina de Abreu Arvela	3	1	1	1	1	1	8
Maria Carolina Cássio de Brito	3	4	2	3	5	5	22
Priscila Raquel Fernandes Costa Goela	3	5	1	5	1	3	18
Claudia Sofia Pires Soares	1	5	1	5	5	5	22
Catherine Kelly	1	1	1	5	1	1	10
Sara Patrícia Ferreira Fernandes	1	5	5	5	5	5	26
Licinia Cristina Freitas Gouveia	1	5	1	5	5	5	22
Filipe Lopez de Campos	1	2	1	0	1	1	6
Maria Margarida Monteiro Rasquilha Corado	1	3	1	1	1	1	8
Rafael José Tomé Vieira	1	1	1	5	1	1	10

Table 2 Ordered classification table - **CCMAR/TSE/13/2021**.- indicating the final score of candidates admitted to the call.

Candidate	Final Classification (0-30)	Ranking
Sara Patrícia Ferreira Fernandes	26	1
Maria Carolina Cássio de Brito	22	2
Claudia Sofia Pires Soares	22	2
Licinia Cristina Freitas Gouveia	22	2
José Belquior Gonçalves Neto	21	3
Karishma Singh	20	4
Priscila Raquel Fernandes Costa Goela	18	5
Sandra Wantuil	15	6
Gustavo da Graça Duarte Lima	14	7

Luis filipe Duarte dos Reis Ferreira	14	7
Talita Rinaldi	12	8
Osmar Teixeira Neves	10	9
Catherine Kelly	10	9
Rafael José Tomé Vieira	10	9
Maria Cecília Pereira Pires	8	10
Catarina de Abreu Arvela	8	10
Maria Margarida Monteiro Rasquilha Corado	8	10
Valerie Taeki Hilda Spitaels	7	11
Filipe Tiago Pimentel Rações	6	12
Libânia Fernandes Pinheiro	6	12
Filipe Lopez de Campos	6	12
Joao Luís de Carmo de Oliveira Dias	2	13

IV - Conclusion

The candidates obtained a final classification between 26 and 2 Table 1), with the candidate Sara Patrícia Ferreira Fernandes placed in first position (26; Table 2).

Considering the elements presented, the jury proposes the ratification of this decision to the CCMAR Board.

The Jury will proceed to the right of prior hearing of the candidates, setting a deadline of 10 working days to claim what they consider to be convenient, whether in relation to scientific or procedural matters.

With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 3 pages, and annex, which after being read and approved were signed by the members of the jury.

Prof. Adelino Canário
(President)

Dr. Rita Abecasis
(member)

Professor Jorge Gonçalves
(member)

ANNEX

Statement of no conflict of interests

Call no. CCMAR/TSE/13/2021

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, no where, with no one, knowing the consequences of a misconduct.

We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury.

Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 01 – 02 - 2022

By the members of the Jury:

Professor Adelino Canário
Gonçalves

Dr. Rita Abecasis

Professor Jorge

