

Minute 2

I - Introduction

On the 2nd day of April of two thousand and twenty-four, at 10 hours the jury nominated by the CCMAR board of Directors on 26/02/2024, met by video conference, for the second meeting of the call Ref. CCMAR/BM/02/2024. The meeting was held for the selection of a Master's Fellowship (Bolsa de Mestrado) for applicants of any nationality, including stateless candidates, and holders of political refugee statute, in the scientific field of **Biology, Botany and Analytical Chemistry** within the research project number **100010434** - named as **PREHAB**: "*Predator-Prey Chemical Warfare and the Forecasting of Harmful Algal Blooms*", funded by the Caixa d'Estalvis i Pensions de Barcelona Banking Foundation under the "la Caixa" Junior Leader Scholarship Programme. The composition of the nominated jury was Doctor Sandra Lage, Researcher at CCMAR, Invited Assistant Professor at University of Algarve and coordinator of the project (President of the jury); Doctor José Paulo da Silva, Researcher and Research Infrastructure Manager at CCMAR (Member) and Doctor Pedro Reis Costa, Researcher at CCMAR and IPMA (Member) and had the following agenda items: admission and evaluation of the applications admitted for the fellowship CCMAR/BM/02/2024.

II – Candidates

3 applications were received:

- 1 Gabriela De Benedictis
- 2 Maria de Fátima Ferreira Pais
- 3 Daniel Sequis de Souza Filho

III - Exclusion of applications

The jury analysed the applications, considering the mandatory documents, and on this basis excluded **0** candidates.

All applicants were admitted for evaluation and ranking.

IV - Evaluation of applications

The Jury evaluated the application documents of the eligible candidates and applied the classification criteria and weighting factors set out in the vacancy announcement as shown in **Table 1** below:

Table 1. Table with the evaluation of applications.

Candidate	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Final Classification
Gabriela De Benedictis	18	15	10	17	15
Maria de Fátima Ferreira Pais	17	19	19	17	18
Daniel Sequis de Souza Filho	17	12	10	17	14

Evaluation criteria and respective weighting:

1. *Curriculum Vitae* (25%)
2. Experience in paralytic shellfish toxins extraction (25%)
3. Experience in analysis with liquid chromatography/high-resolution mass spectrometry (LC-HRMS) and chromatographic data processing with XCalibur (25%)
4. English level (25%)

Note: The final grades in **table 1** represent the average of the individual evaluation performed by each member of the jury, presented on a scale from **0** to **20**, rounded to the nearest tenth.

Table 2. Overall classification and ranking of the admitted applicants of call CCMAR/BM/02/2024, indicating the final score.

Candidate	Final Classification	Ranking
Maria de Fátima Ferreira Pais	18	1
Gabriela De Benedictis	15	2
Daniel Sequis de Souza Filho	14	3

V - Conclusion

The fellowships will be awarded to the best ranked applicant. The candidate **Maria de Fátima Ferreira Pais** had the highest classification (**Table 2**) and based on the elements presented in the application, candidate **Maria de Fátima Ferreira Pais** meets the conditions for the purposes of eventual selection, so the Jury

proposes the ratification of this decision to the CCMAR Board. The Jury will proceed to the right of prior hearing, setting a deadline of 10 working days and gives candidates the right of recourse of the announced decision, whether in relation to scientific or procedural matters. With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 2 pages, and annex, which after being read and approved were signed by the members of the jury.

Doctor Sandra Lage
(President)

Doctor José Paulo da Silva
(Member)

Doctor Pedro Reis Costa
(Member)

Annex

Statement of no conflict of interests

Call no. CCMAR/BM/02/2024

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, no where, with no one, knowing the consequences of a misconduct. We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury. Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 2/April/2024

By the members of the Jury:

Doctor Sandra Lage
(President)

Doctor José Paulo da Silva
(Member)

Doctor Pedro Reis Costa
(Member)