

Minute 2

I - Introduction

On the 9th day of September of two thousand and twenty-four, at fourteen hours the jury nominated by the CCMAR board of Directors on 15/07/2024, met by video conference, for the second meeting of the call Ref. CCMAR/BM/04/2024. The meeting was for the hiring of a Master's Fellowship (Bolsa de Mestrado), for applicants of any nationality, including stateless candidates, and holders of political refugee statute, in the scientific field of **Biochemistry, Nutritional Sciences and Food Technology** within the research project reference - **PTDC/BAA-AGR/1391/2020 - GreenValue** – *“Exploring salt tolerant plants as sources of innovative food additives”* funded by the Fundação para a Ciência e a Tecnologia, I.P./MCTES through national funding (PIDDAC). The jury present at the meeting was composed by Doctor Luísa Custódio, Coordinator of project, researcher and team leader at CCMAR (President of the jury), Doctor André Lopes, Researcher at ISE, Instituto Superior de Engenharia da Universidade do Algarve (Member) and due to an impediment of the full member of the jury, it became necessary to appoint a substitute member, Doctor Maria João Rodrigues, researcher at CCMAR (Substitute Member) had the following agenda items: admission and evaluation of the applications admitted for the fellowship CCMAR/BM/04/2024.

II - Statement of no conflict of interests

We, the members of this jury, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, nowhere, with no one, knowing the consequences of a misconduct. We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury. Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

III – Candidates

Eight applications were received:

- Cláudia Isabel Gomes Veloso
- Biemujiafu Fuerjiafu
- Bint e Hawa
- Muhammad Ahmad
- Mandeep kaur
- Cristino Dores
- Alejandra Mesa Diaz
- Joao Filipe Lopes da Mota

IV - Exclusion of applications

The jury analysed the applications, considering the mandatory documents, and on this basis excluded six candidate (**Table 1**), for the following reasons:

Non-compliance with the following condition as indicated in the call: Degree in Food Engineering or Biotechnology.

Table 1. Candidates excluded of the evaluation and ranking phase

Biemujiafu Fuerjiaf
Bint e Hawa
Muhammad Ahmad
Cristino Dores
Alejandra Mesa Dia
Joao Filipe Lopes da Mota

The remaining **two applicants** were admitted for evaluation and ranking (Table 2).

Table 2. Candidates admitted and proposed for the evaluation and ranking phase.

Cláudia Isabel Gomes Veloso
Mandeep Kaur

V - Evaluation of applications

The Jury evaluated the application documents of the eligible candidates (**Table 2**) and applied the classification criteria and weighting factors set out in the vacancy announcement as shown in **Table 3** below:

Table 3. Table with the evaluation of applications.

Candidate	Criterion n 1	Criterion n 2	Criterion n 3	Final Classification
Cláudia Isabel Gomes Veloso	14	14	14	14
Mandeep Kaur	12	10	11	11

Evaluation criteria and respective weighting:

1. **Absolute merit of the CV (40%)**
2. **Laboratory experience in the area of the work plan to be developed (30%)**
3. **Knowledge of different laboratory techniques (30%)**

Note: The final grades in table 3 represent the average of the individual evaluation performed by each member of the jury, presented on a scale from 0 to 20, rounded to the nearest tenth.

Table 4. Overall classification and ranking of the admitted applicants of call CCMAR/BM/04/2024, indicating the final score.

Candidate	Final Classification	Ranking
Cláudia Isabel Gomes Veloso	14	1st
Mandeep Kaur	11	2nd

VI - Conclusion

The fellowships will be awarded to the only applicant who was considered to be qualified for the position advertised. The candidate **Cláudia Isabel Gomes Veloso** obtained a final classification of 14 values (**Table 4**) and meets the conditions for the purpose of selection, so the Jury proposes the ratification of this decision to the CCMAR Board. The Jury will proceed to the right of prior hearing, setting a deadline of 10 working days to claim and gives candidate the right of recourse of the announced decision, whether in relation to scientific or procedural matters. With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 2 pages, which after being read and approved were signed by the members of the jury.

Doctor Luísa Custódio



(President)

Doctor André Lopes

(Member)

Doctor Maria João Rodrigues



(Member)