

Minute 1

On the 31st of October of two thousand twenty-five, at 14 hours and 30 minutes, the jury nominated by the CCMAR board of Directors on 30/10/2025, met by video conference, for the first meeting of the call Ref. CCMAR/BINCGAL/13/2025. The meeting was for the hiring of a Research Fellowship for a person with a Bachelor Degree (Bolsa de Investigação não conducente à obtenção de grau académico para pessoa com licenciatura), for applicants of any nationality, including stateless candidates, and holders of political refugee statute, in the scientific field of Biology and Molecular Biology within the research project number **2024.04866.RESTART** - named as **PROCOAST**: “*Producers & Toxicity Assessment of Tetrodotoxin and analogues on the Portuguese Coast*”, funded by the Foundation for Science and Technology (FCT) under the RESTART Programme 2nd edition. The jury present at the meeting was composed by Doctor Sandra Lage, Group leader at CCMAR, Coordinator of the project, Invited Assistant Professor at University of Algarve and Auxiliary Researcher at CCMAR (President); Doctor Aschwin Hillebrand Engelen, Group Leader and Auxiliary Researcher at CCMAR (Member) and Doctor Tânia Aires, Junior Researcher at CCMAR (Member) and had the following agenda items: the definition of the requirements, selection criteria and elaboration of the announcement of the present call.

Requirements for the application:

Applicants must meet all the conditions stated below:

1. Bachelor’s degree in Biology, Microbiology, Marine Sciences, or related area;
2. Good knowledge of written and spoken English;
3. Availability to work on weekends, holidays, and after regular business hours as needed to complete the ongoing experiments.

Non-compliance justifies exclusion from the procedure.

It is considered as an advantage:

Preference will be given to applicants with previous experience in:

- Molecular biology techniques for nucleic acid extraction, analysis and amplification;
- The establishment and maintenance of bacterial cultures;
- In the usage of bioinformatic tools and in the analysis of microbiome data;

- Analysis with liquid chromatography high-resolution mass spectrometry (LC-HRMS);
- This fellowship will only be granted to those who do not exceed, with the conclusion of the present fellowship contract, an accumulated period of two years in this type of fellowship, consecutive or otherwise, and this information should be explicitly stated in the candidate's CV.

In the event of a tie between candidates during the selection process, this argument may be used to select the candidates.

Evaluation criteria:

Through the analysis of the application documents the evaluation criteria for the applications and their relative weight for ranking are as follows:

1. Proven experience in the establishment and maintenance of bacterial cultures (40%);
2. Proven experience in molecular biology techniques for nucleic acid extraction, analysis and amplification (40%);
3. Proven experience in the usage of bioinformatic tools applied to microbiome data and/or LC-HRMS analysis (10%);
4. Published scientific articles or scientific presentations in the field of knowledge (10%).

In the event that no applicant has the necessary profile, the selection committee reserves the right to close the call without any recruitment. In the event that the selected person does not take up the position because of failure to comply with documentary requirements or any other reason, or later during the contract if they resign, the jury reserves the right, upon convenience and opportunity, to assign the post to the next applicant in accordance with the ranking positions based on the selectable reservation list that can be used up to 12 months of the date of the present announcement.

The board of Directors reserves the right, due to a change in circumstances at the date of the present announcement, to cancel the present call without any recruitment.

Finally, the jury prepared the announcement of the present call that follows in annex to this minute.

Without any other item, the present meeting has terminated. The present minute with 2 pages and annexes, was read, approved, and shall be signed by the members of the jury.

Doctor Sandra Lage

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(President)

Doctor Aschwin Engelen

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(Member)

Doctor Tânia Aires

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(Member)